

## REASON FOR ABSENCE NOTE

*The first day an absent student returns to school, the parent/guardian must provide the school with a signed "Reason for Absence Note" that identifies the reason and date for each student absence.*

\_\_\_\_\_  
(Student's Name)

\_\_\_\_\_  
(Room/Division)

\_\_\_\_\_  
Date(s) of Absence(s)

**Indicate below the valid cause for the student's absence(s):**

- ☐ Student's illness
- ☐ Observance of a religious holiday
- ☐ Death in the immediate family
- ☐ Family emergency, Explain: \_\_\_\_\_
- ☐ Circumstances which cause reasonable concern to you for your child's safety or health,  
Explain: \_\_\_\_\_

- ☐ Other situations beyond the control of the student, Explain: \_\_\_\_\_

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Phone)

\_\_\_\_\_  
(Date)

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(Phone)

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(Date)